

9 May 1973

MEMORANDUM FOR THE RECORD

SUBJECT: Office of Security Reorganization

1. On 8 May 1973, the Reorganization Task Force met with the Director and Deputy Director (designate) of Security and the following additional guidelines were received for consideration. A deadline of 15 May 1973 was established for accomplishment of this task.

2. The following are the new matters for exploration:

a. Establish a third Deputy Directorate to be named Deputy Director of Security for Policy and Management (DD/PM). This position is to carry a GS-17 grade with a GS-16 to be assigned to the position of Chief, Plans, Programs and Administration Division.

b. Absorb within the DD/PM those functions originally under the cognizance of the Executive Officer, that is, Plans, Programs, and Administration and the Special Security Center.

c. Consider the feasibility of also integrating into DD/PM, an Information Handling Group (vice Computer Security Group) and the Security Records Division.

d. Elevate the position of Chief, Security Support Division to a GS-16 with his deputy to GS-15.

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e. Elevate the Chief, Operational Support Branch to GS-15 and integrate the Alien Affairs Officer into this Branch as the Deputy Chief, and downgrade the Alien Affairs Officer position to a GS-14.

f. Assign to the Chief, Clearance Division, a C.I. specialist at the GS-15 level and have him report directly to the Chief, Clearance Division without Research Branch responsibility as such.

3. Discussion was had with regard to elevating the position of Chief, Technical Division to GS-16, but Messrs. Osborn and
25X1A [REDACTED] opined that this position should remain at the GS-15 level.

4. Tasks to be completed:

a. Approval and/or amendment of draft organizational chart of OS (attached) and its completion in final form of chart [REDACTED]
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b. Discussion by Task Force of grade structure for microfiche operators in Security Records Division.

c. Complete a Summary by Grade and Average Grade Completion for the [REDACTED] position organization, for the [REDACTED] position organization, and the surplus grades resulting from the reorganization [REDACTED]
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d. Compilation of Supergrade Positions with analysis of present and proposed structure, and those supergrades deleted as a result of reorganization [REDACTED]
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e. Preparation of concise narrative analysis of the affects of reorganization to accompany charts and summaries for briefing to the DD/M&S by the Director of Security [REDACTED]
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[REDACTED]

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